



LUSAKA SOUTH MULTI FACILITY ECONOMIC ZONE (LSMFEZ) LIMITED

EXPRESSION OF INTEREST

1.0 INTRODUCTION

The Lusaka South Multi Facility Economic Zone Limited intends to develop and implement land management information systems that will enable the company manage land in the Zone.

1.0 BACKGROUND

The Lusaka South Multi Facility Economic Zone Limited is a company that was incorporated to facilitate for the operation and management of the Lusaka South Multi Facility Economic Zone.

The LS-MFEZ Limited as special purpose entity incorporated by the Government of the Republic of Zambia in June, 2012 to manage, operate and develop the LS-MFEZ Economic Zone. This will and can only be achieved through prudent administration of the 2100 hectare of land which is the major asset or form of capital the company has.

The functions of the LS-MFEZ Limited amongst others include;

- i) Site preparations and development including all land administration issues
- ii) Physical planning and designing
- iii) Establishing the essential security, waste management
- iv) Contracting investing industries, commercial service agencies and residential clients for the zone

Land Administration requires systematic and prudent application and operationalisation of the rules of land tenure. It comprise of a range of systems processes to administer the transfer of rights through sale, lease and regulation of land and property development, collection of revenue conflict resolution and general information management.

2.0 OBJECTIVE OF THE ASSIGNMENT

The main objective of the assignment is to develop and implement the Land Management information system that will help streamlining the allocation, lease of land and process of utility fees.

SPECIFIC OBJECTIVES OF THE INFORMATION SYSTEM

The undertaking will involve development of an information system with the following functionalities:

- i) Provide an integrated Land register for all units of Land in the Zone with capacity to store cadastral information and allocation status of each unit;
- ii) Land application process Management;
- iii) Manage an investor register with sufficient information about an investor and their line of business;
- iv) Management of Land allocation (Streamlined and improved processes) with associated processing of related fees and updating of the Land Register as well as automated generation of property numbers;
- v) Billing and receipting of payments for Land Lease and utility fees;
- vi) Generation of standard management reports with capacity to generate ad-hoc reports; and
- vii) Role based security with workflows processes/procedure enforcement mechanism.

3.0 KEY DELIVERABLES

The key deliverables from the undertaking will be the following:

- i) Configuration and installation of a fully functional Lands Management Information System;
- ii) Technical and user training; and
System operational and administration manuals.

4.0 IMPLEMENTATION

The consultant will be expected to develop the land management system for Lusaka South Multi Facility Economic Zone Limited. LS-MFEZ Ltd will have full custody of all the Source code, Documentation, and Database schemas. The development process will also include consultations with all relevant stakeholders. Interested Consultants should include the following information in their EOI:

- Information on the firm(s) i.e. name, address, telephone, Facsimile and Email;
- Evidence of experience in undertaking similar assignments in the last five years including names and contact numbers of client's representative who may be contacted for confirmation;
- The name, position, profession, valid professional membership, and duly signed /up to date curriculum vitae of proposed key personnel (copies must be attached);
- Duly signed and sealed agreement between the lead and Sub-Consultants; and
- Valid professional membership of individual firms (copies must be attached);

5.0 Closing date

Interested investors must submit the EOI clearly marked "Request for Expression of Interest (EOI) to develop the Land Management System for Lusaka South Multi Facility Economic Zone (LSMFEZ LTD)." The closing date for the submission of documents will be on Tuesday, 2nd May, 2017, at 14:30 hours Central African Time (CAT).

EOI document shall be deposited at the Senior Procurement Officer's Office at the Lusaka South Multi Facility Economic Zone Limited, Plot No. 10723, Chifwema Road, Off Leopards Hill Road before Tuesday, 2nd May, 2017, at 14:30 hours Local time. The Expressions of Interest received will be opened immediately thereafter in the presence of representatives who choose to attend. **LATE SUBMISSIONS SHALL NOT BE ACCEPTED.**

6.0 Contact Person

The Senior Procurement Officer,
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