

INDENI

INDENI PETROLEUM REFINERY COMPANY LIMITED

INVITATION FOR BIDS

TENDER FOR PROVISION OF SERVICES

Indeni Petroleum Refinery Company Limited has set aside funds in the 2017 Operational budget towards the provision of services and intends to apply part of the proceeds of this financing to payments under the Contracts for Provision of various services for 1 year Contract Duration.

Indeni Petroleum Refinery limited is now inviting sealed bids from Prospective eligible Bidders in the respective fields to submit their tenders for provision of the Services stated below:

1. Tender No. IND/S004/17 – Provision of Catering Services.
2. Tender No. IND/S/005/17 – Provision of Security Services.

Site Visit

All bidders are requested to attend a MANDATORY SITE VISIT on the stipulated dates and time and are encouraged to come with their own PERSONAL PROTECTIVE WEAR.

Tuesday 11th April 2017 at 10:00 hrs: - Provision of Catering Services.

Wednesday 12th April 2017 at 10:00 hrs: - Provision of Security Services.

A complete set of Bidding Documents in English may be purchased by interested bidders from the Procurement Department, INDENI Petroleum Refinery offices upon payment of a non-refundable fee of **ZMW500.00** (Five Hundred Kwacha). The method of payment will be by cash or bank certified cheque.

All bids must be appropriately bound; sealed & clearly bold labelled and must be delivered to and placed in the tender box situated at the Administration Building Reception, INDENI Petroleum Refinery offices, Mafuta Road, Bwana Mkubwa, Heavy Industrial Area, Ndola at or before **Friday, 31st March, 2016**, 14:30 hours. **HOWEVER, TELEFAX/ELECTRONIC OFFERS SHALL NOT BE ACCEPTED. LATE BIDS WILL BE REJECTED.**

All bids must be accompanied by a **Bid Security of not less than 2%** of the bid sum or an equivalent amount in any freely convertible currency at the prevailing exchange rate.

The closing date for the receipt of bids is **Friday, 28th April, 2017** at 14:30 hour's local time. Bids will be opened in the presence of the bidders representatives who choose to attend in person immediately after in the Administration Conference Room, at the INDENI Petroleum Refinery offices. The telephone numbers are +260 212 655325/6/7/8/9 and Fax +260 212 655177/655191. The email address is tenders-contract@indeni.com.zm, musolej@indeni.com.zm & mwanzac@indeni.com.zm.

Bids shall be opened immediately thereafter in the administration conference room of Indeni, room number 52, in the presence of bidders or their representatives who may choose to attend.

PUNCTUALITY SHOULD BE OBSERVED AS LATE SUBMISSION OF YOUR BID SHALL NOT BE ACCEPTED.

CHARLES MWANZA
PROCUREMENT & SUPPLY MANAGER
FOR/MANAGING DIRECTOR(A)