



**ZAMBIA  
REVENUE  
AUTHORITY** | Working  
To Serve You  
Efficiently

## INVITATION FOR BIDS

ZRA/PSU/NCS/011/17:

### TENDER FOR THE PROVISION OF SECURITY SERVICES ON A ONE YEAR RUNNING CONTRACT-2017-2018

The Zambia Revenue Authority has set aside funds for the provision of security services on a one year running contract and intends to apply part of the funds to cover eligible payments under the contract for which this tender has been invited.

The Zambia Revenue Authority now invites sealed bids from eligible and interested suppliers for the provision of Security Services on a one year running contract.

Bidding will be conducted through Open National Bidding (ONB) procedures consistent with the Public Procurement Act No.12 of 2008 of the Laws of Zambia and the Public Procurement Regulations, Statutory Instrument No.63 of 2011.

Eligible and interested bidders may obtain further information and inspect the bidding documents from the Zambia Revenue Authority 10<sup>th</sup> floor, Revenue House, P.O Box 35710 Lusaka, Zambia. The telephone numbers are 260(01)229214/18 and the Telefax No is 260(1) 229220. The bidding document can also be accessed on the Zambia Revenue Authority website [www.zra.org.zm](http://www.zra.org.zm). **HOWEVER ELECTRONIC OR TELEFAX BIDS WILL NOT BE ACCEPTED.**

The tender will have the following margins of preference applied in accordance with the Citizens Economic Empowerment (Preferential Procurement) Act No.36 of 2011:

- (a) Citizen - Influenced Company - 4 Percent
- (b) Citizen - Empowered Company - 8 Percent
- (c) Citizen - Owned Company - 12 Percent

A complete set of bidding documents should be purchased by eligible bidders from the Zambia Revenue Authority, 10<sup>th</sup> floor, Revenue House, P.O Box 35710, Lusaka upon payment of a non-refundable fee of K500.00 or its equivalent in any freely convertible currency at the prevailing exchange rate, in cash or by bank certified cheque.

Appropriately bound, sealed and boldly marked "Tender for the Provision of Security Services on a One Year Running Contract" must be deposited in the Tender Box situated on the 10<sup>th</sup> floor, Revenue House, Lusaka on or before **Friday, 28<sup>th</sup> April, 2017 at 10:00 hours local time**. All bids must be accompanied by a Bid Security of not less than 2% of the Bid Sum, duly signed and sealed by the Guarantor(s) or a Bid Securing Declaration. Bids will be opened in the presence of bidders or their representatives who choose to attend the opening of the bids in the Zambia Revenue Authority Board Room on the 9<sup>th</sup> floor of Revenue House on **Friday 28<sup>th</sup> April, 2017 at 10:00 hour's local time**. **LATE BIDS WILL NOT BE ACCEPTED.**

**The Secretary  
ZRA Procurement Committee  
For /Commissioner General  
ZAMBIA REVENUE AUTHORITY**